

ACTION FORM

PROCEEDING Council Meeting	
DEPARTMENT OF ORIGIN: Town Hall	DATE SUBMITTED:
PREPARED BY: Terry Tieman	
SUBJECT: Dredging Contracts	
REFERENCE:	
RELATED PROJECT:	
REVIEWED BY: Terry Tieman	
EXHIBITS:	
EXPENDITURE REQUIRED: \$15,000 and \$5,000 (\$20,000 total) AMOUNT BUDGETED: 0	
FUNDING SOURCE (Dept./Page in CIP & Budget): Special Reserve Account for Dredging	
TIMETABLE: FY 2021 and FY 2022	
RECOMMENDED ACTION: Authorize the Town Manager to Sign the Contracts for Anchor QEA (\$15,000) and Coastal & Estuarine Research, Inc (\$5,000)	

BACKGROUND AND ANALYSIS

We are currently working with Anchor QEA on a dredging project in the Little Assawoman Bay. The dredged material will be placed on land owned by Freeman and Company. When we bid for engineering services, we did not include engineering the upland placement of dredged material. We believed that would be handled by the property owner. As we moved forward in discussions it has become clearer that it is more efficient for Anchor QEA to handle the upland placement engineering design and bid (\$12,000) than Freeman and Company engineers.

We also need to develop a memorandum of understanding with Freeman and Anchor QEA will be assisting (\$3,000).

In addition to these other tasks, we are approaching the time to begin permitting. The cost proposal is \$5,000 from Coastal and Estuarine Research, Inc. Dr. Evelyn Maurmeyer is highly experienced and respected regarding DNREC's and USACE permitting processes.

The Dredging reserve account has approximately \$26,330 of unencumbered funds remaining.